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56-2213

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JUN 8 1956

MEMORANDUM FOR: Support Planners of the DD/S

SUBJECT : Semi-Annual Report on Wartime Preparation

REFERENCE : DDI Letter, 2 June 1955, Subject: Wartime Mission of CIA

1. The third semi-annual report of the status of CIA Wartime Preparation should be available to the Office of the DDI by mid-July 1956. Therefore, it is requested that your portions of this report reach the SPA-DD/S by the close of business 9 July 1956. It is also requested that your report be geared to the following format, or if you desire, include the following information in a summary to your report.

- A. Statement of accomplishments, based on previous reports.
- B. Items or projects in process and percentage complete.
- C. State those problems which are still outstanding, showing,
  - (1) Those that can be solved and your intended action
  - (2) Those for which solution or completion will require action or guidance by a higher authority.

2. I would also appreciate a general statement giving your opinion of the agency's capability to perform in time of war as that ability relates to your staff or office.

3. The above was discussed at the Support Planners' Meeting 5 June 1956.

15/  
L. K. WHITE  
Deputy Director  
(Support)

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Document No. 37
No Change In Class. <input type="checkbox"/>
<input type="checkbox"/> Declassified
Class. Changed to: TS S C
Next Review Date: 1989
Auth.: HR-70-3
Date: 22/1/79
By: 009

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DD/S:RFA-DD/S:JDA:amh (6 June 1956)

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